

MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Wednesday 10th May 2023 at Northend Village Hall, Northend
Following the Annual Parish and Annual Parish Council Meetings

PRESENT:

Cllr Hector Sants – Chair, Cllr Gina Wessels, Cllr Sophie Chambers, Cllr Deborah Abbot.

In attendance:

Mrs L Coldwell – Clerk

0 members of the public

Minute 23/24.01**Apologies for absence**

Cllr Nuttgens.

Minute 23/24.02**Disclosure of Pecuniary and Personal Interest in items on the agenda**

None declared.

Minute 23/24.03**To confirm the minutes of the Ordinary Meeting held on 8th March 2023**

The minutes from meeting held in March were confirmed as a true record by Councillors and signed by the Chair.

Minute 23/24.04**To note correspondence received by the Clerk with any actions taken**

Correspondence received from 9th March to 10th May 2023

1. Email from BMKALC re: Carbon Literacy training – forwarded to Cllrs.
2. Email from Steve Baker MP re: Northend and Thames Water – forwarded to Cllrs.
3. Email re: SWCCB - Community Engagement action group notes – for info.
4. Email re: SWCBB Community Engagement event in Marlow – forwarded to Cllrs.
5. Open Spaces Society magazine – will bring to meeting.
6. Email from Community Resilience Officer at BC – Clerk completed survey.
7. SWCCB notes and agenda for Environment and Climate Change group – for info.
8. BC Planning Liaison meeting invitation – forwarded to Cllrs.
9. Countryside Voices magazine – will bring to meeting.
10. Email re: new Buckinghamshire Highways – for info.
11. HS2 map – will bring to meeting.
12. Policing Update email – forwarded to Cllrs.
13. Briefing note re: change to Buckinghamshire Highways – forwarded to Cllrs.
14. SWCCB Climate Change group notes – for info.
15. SWCBB Community and Wellbeing action group notes – for info.
16. Email update from Martin Tett, BC Leader – for info.
17. Visions and Objectives Consultation email from BC – forwarded to Cllrs.
18. Various emails from Thames Water re: Northend – forwarded to Cllrs.
 TTRO – Northend Road, Turville Heath – forwarded to Cllrs, added to website.

Minute 23/24.05**To report on matters arising from the minutes not on the agenda – for information**

- The LEI was renewed at a cost of £55.
- No definitive answer has been received from Thames Water. Works are due to be carried out on Northend Road 15-18th May, as part of the "Stokenchurch Gold Solution" which is believed to be the solution for the Northend problems. This situation continues to be monitored.
- The answers to the Infrastructure Baseline questionnaire from Buckinghamshire Council were returned.

Minute 23/24.06**Public question and answer session**

- None in attendance.

Minute 23/24.07**Reports to be received if any**

Clerk has attended a Carbon Literacy Project webinar, the Buckinghamshire Highways update, Planning Liaison meeting, and the Chiltern Society meeting at Northend about Northend Common with Cllr Nuttgens. It was very informative, and the Chairman of the Chiltern Society has offered to attend a future PC meeting if this would be helpful.

Minute 23/24.08**Items to note**

- Clerk has been informed by a resident that the smell at the end of Square Close has returned. Cllr Wessels will provide Clerk with the email address for the property manager to ask for the issue to be rectified once and for all.

Action:Clerk

- Turville Garden Party will be happening at a private residence in Turville in June. The insurance company have confirmed that as this is not a PC ran event that the PC PLI can not be used. All in agreement to advise the Garden Party Committee that on this occasion the PC will contribute up to £100 towards the cost of the public liability insurance for the event.

Organisations in the future are welcome to apply to the PC for grants towards PLI for parish events. **Cllr Abott** will speak with the event organiser

- Clerk has reported potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.

- Cllr Wessels commented that the gate at the top of the bridleway, School Lane is broken, it cannot be opened on horseback. Clerk to advise landowner.

Action:Clerk**Minute 23/24.09****Superfast Broadband**

Nothing further to report at this time.

Minute 23/24.10**CIL Money received by the PC**

As Cllr Nuttgens was not at the meeting, no update was given.

Minute 23/24.11**Planning****a) Buckinghamshire Council decisions made since previous meeting – to be noted only:**

[23/05188/CTREE – Saviours Northend Road Turville Heath](#) – Fell to ground level x 1 Copper Beech (T28) and x 1 Common Lime (T31) – **Not to make a Tree Preservation Order**

[23/05760/CTREE – Heath House Northend Road Turville Heath](#) – Dismantle in sections to ground level x 1 Sycamore (T1) – **To Make a Tree Preservation Order**

[23/05402/FUL – Dolesden Farm Dolesden Lane Turville Heath](#) – Householder application for single storey oak framed glazed link between house and barn – **Application Permitted**

b) Applications awaiting decision by Buckinghamshire Council – to be noted only:

[22/07862/FUL – Park Cottage Northend Road Turville Heath](#) – Householder application for construction of single storey detached outbuilding for use as summer room following demolition of existing garage/workshop

[22/08078/FUL – Flint Cottage 7 - 8 Southend Common Southend](#) – Erection of part single/part two storey rear and side extension in connection with creation of additional dwelling, construction of garage/annexe, removal of front porch and erection of a new porch with associated works

c) New applications to be considered since the last meeting by the PC with comments submitted to Buckinghamshire Council planning portal:

[23/05879/FUL – Sycamore Lodge Northend Road Northend](#) – Householder application for construction of single storey rear extension, first floor side extension and replacement link – **no objection**

[23/06061/CTREE – Kiln Cottage Southend Common Southend](#) – Re-pollard by 2-3 metres x 1 Eucalyptus, remove x 1 Chery and x 15 Ash – **no objection**

Minute 23/24.12

To discuss works to be carried out to the telephone boxes housing the defibrillators, including re-painting and any new signage required.

All in agreement to proceed with the quotation obtained by Cllr Nuttgens, for removal of green algae, rub down flaking paint, clean and repaint inside and out with phone box red paint for total parts and labour £600. All in agreement to keep the "Telephone" sign rather than change to "AED", Clerk to order stickers to be placed in the window advising that an AED is inside.

Action:Clerk

Minute 23/24.13

To confirm subscription to the Open Spaces Society at a cost of £45

The annual renewal notice has been received, all in agreement to renew. Cheque to be signed at this meeting.

Action:Clerk

Minute 23/24.14

Finance

Copies of the end of year accounts and current accounts have been circulated to the Councillors for reading prior to the meeting, along with the AGAR documents. The bank statements were available for inspection by all at the meeting.

- a) To receive the internal auditor's report. **Noted.**
- b) Certificate of Exemption – to consider whether to complete a Certificate of Exemption from submission to the External Auditor due to being under the £25,000 threshold or to have a Limited Assurance Review. **The Parish Council resolved to certify itself as exempt from limited assurance review. We do this as a smaller authority where the higher of gross income or gross expenditure was £25,000 or less and that meet the qualifying criteria (the annual return is published on the web site.)**
- c) To approve and adopt the accounts for 2022-23 in the receipts and payments format. **Approved.**
- d) To note the year end bank reconciliation. **Noted.**
- e) Agree and sign Section 1 – the Annual Governance Statement for 2022-23. **Signed.**
- f) Agree and sign Section 2 – the Accounting Statements for 2022-23. **Signed.**
- g) To confirm the dates for the period for the exercise of public rights – Clerk proposes 05/06/23 – 14/07/23. **Confirmed.**
- h) Balances:

Opening Balance 01/03/2023	12887.32
Less March payments	(596.14)
Balance 01/04/2023	12291.18
Less April payments – salary via S/O	(257.29)
Income – first ½ precept Buckinghamshire Council	3750.00
Closing Balance 30/04/23	15783.89

- i) Reserves:

CIL restricted reserve – to part fund bench in Turville	264.33
Unrestricted Reserves	15519.56

- j) To confirm the following payments:

Lorna Coldwell – salary May – paid via Standing Order	257.29
Lorna Coldwell – expenses Mar/Apr	88.00
BMKALC – annual subs	46.58
Zurich Municipal – liability insurance	299.50

Beechridge Services – grass cutting in Turville	60.00
Northend Village Hall – meeting hire	20.00
Open Spaces Society renewal	45.00
Total:	816.37

- k) To nominate a Councillor to check and approve the bank reconciliation: Cllr Sants checked, confirmed and signed the bank reconciliation.

Minute 23/24.15

To confirm the date for the next meeting as:

Wednesday 12th July – St Marys Church, Turville.

The meeting was closed at 20.04.

Cllr Wessels gave her resignation from the parish council. The Chairman gave thanks for her work on the Parish Council since she joined the Parish Council in 2021.

Clerk will advise Buckinghamshire Council of the casual vacancy and advertise. All Councillors to let parishioners know that a vacancy has arisen.

The Chair Date