

**MINUTES OF THE TURVILLE PARISH COUNCIL MEETING**

**Held on Wednesday 13<sup>th</sup> November 2024 in Northend Village Hall, Northend**

PRESENT:

Cllr Alice Nuttgens – Chair, Cllr Hector Sants, Cllr Deborah Abbot.

In attendance:

Mrs L Coldwell – Clerk

3 members of the public (part)

**Minute 24/25.37**

**Apologies for absence**

Cllrs Kertesz and Bragg.

Buckinghamshire Councillors Mark Turner, Dominic Barnes and Zahir Mohammed.

**Minute 24/25.38**

**Disclosure of Pecuniary and Personal Interest in items on the agenda**

None declared.

**Minute 24/25.39**

**To confirm the minutes of the ordinary meeting held on 11<sup>th</sup> September 2024**

The minutes from the meeting held in September were confirmed as accurate and signed by the Chairman.

**Minute 24/25.40**

**To report on matters arising from the minutes not on the agenda – for information:**

- Clerk met with the Chiltern Society about Northend Common, who subsequently held a meeting with residents.
- Cllr Sants posted the letters to the residents asking them not to park on the grassed area in Square Close on Wednesdays to allow for grass cutting, he has had no feedback.
- Cllr Sants had a visit with Thames Valley Police due to an attempted burglary in Turville, and has asked a representative to come to a PC meeting.

**Minute 24/25.41**

**Public question and answer session**

3 residents attended to discuss filming in the parish, which was moved up the agenda.

Broadband was briefly discussed, there is no firm update on this currently. Clerk will ask

Buckinghamshire Councillor Mark Turner for further information.

**Action: Clerk**

**Minute 24/25.42**

**To consider filming in the parish**

Cllr Sants commented that any donations to the PC from filming companies can buffer the PC funds, enabling ongoing maintenance and works around the parish. Clerk will going forward ask film companies for donations to the PC. The Turville Village Association representative who deals with filming makes sure that filming companies are aware that they must speak with the PC regardless, and any contributions to the PC are in addition to those to the Association.

**Action: Clerk**

**Minute 24/25.43**

**Reports to be received if any including any update regarding tree works being carried out at Northend Common:**

Clerk has attended:

16/09/24 – Biodiversity seminar

02/10/24 – South West Chilterns Community Board meeting

14/10/24 – Planning Liaison Meeting

16/10/24 – SLCC Branch meeting

16/10/24 – Parish Liaison Meeting

21/10/24 – Clerks Meeting

28/10/24 – Highways Seminar

30/10/24 – CILCA training session

**Minute 24/25.44**

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**Items to note**

- Clerk has reported potholes around the parish to Transport for Bucks via [Fix My Street](#) which is an online service that anyone can use.
- Various road closures have been advertised on the website, these are also sent to the WhatsApp Community. This for parish information to be distributed, please [contact the Clerk](#) should you wish to be added.
- BT are phasing out [switching from analogue to digital landlines](#).
- Cllr Nuttgens raised a dangerous tree on the border of the parish with Fingest. Clerk will write to landowner to ask them to look into it.

**Action:Clerk****Minute 24/25.45****Planning****a) Buckinghamshire Council decisions made since previous meeting – to be noted only:**

[24/07051/ADRC – Royal Oak Cottage Northend Road Northend](#) – Application for approval of details reserved by condition 6 (revised TPP/AMS) pursuant to planning approval:  
24/05398/FUL – **Permit - detail Reserved by Condition** (PC not consulted)

[24/07099/FUL – Copp Hall Balhams Lane Turville Heath](#) – Householder application for construction of extension and alterations to main house – **Application Permitted**

[24/06729/FUL](#) & [24/06730/LBC](#) – White Cottage Turville Valley Road Turville – application for construction of single storey rear extension to form enlarged dining area. Internal and external repairs and alterations to first floor (part retrospective) – **Applications Permitted**

**b) Applications awaiting decision by Buckinghamshire Council – to be noted only:**

[24/06445/VCDN – Flint Cottage 7 - 8 Southend Common Southend](#) – Variation of conditions 2 (Plans), 4 (Landscaping), 6 (Boundary Treatment), 8 (Ecological method statement), 11 (AMS and TPP) and 12 (Foundations) attached to 22/08078/FUL (Erection of part single/part two storey rear and side extension in connection with creation of additional dwelling, construction of garage/annexe, removal of front porch and erection of a new porch with associated works) to allow substitution of plans and new documents

[24/07162/FUL – Copp Hall Balhams Lane Turville Heath](#) – Installation of ground source heat pump with horizontal manifold

**c) New applications to be considered the PC with comments to be submitted to Buckinghamshire Council planning portal, including any applications received**

[24/07280/FUL – 39 Southend Common Southend](#) – Householder application for construction of single storey rear extension. Construction of detached single garage and single storey detached garden room – **no objection**

**d) Planning Appeals to the Planning Inspectorate**

[APP/K0425/W/24/3347750](#) – Kimble Farm Dudley Lane Southend – appeal against refusal of permission for Creation of a padel court, including the erection of glass/mesh walls – no additional comments to make

**Minute 24/25.46****To consider and adopt if appropriate the following policies:**

- [Safeguarding Policy](#)
- [Equality Policy](#)
- [Health and Safety Policy](#)

All in agreement, Clerk to place on the website.

**Action:Clerk**

**Minute 24/25.47****To discuss the Elections that will be held in May 2025**

Town and Parish Council elections, along with Buckinghamshire Council elections will take place on 1<sup>st</sup> May 2025. Anyone who wishes to stand for election must submit their papers to the Returning Officer, based at Buckinghamshire Council offices in Aylesbury between 18/03/25 and 02/04/25. It is a candidates responsibility to ensure they are eligible to stand. Buckinghamshire Council will be holding briefings in the New Year to discuss further details.

**Minute 25/25.48****To note the NJC pay increase as per the Clerk's contract**

The National Joint Council for Local Government Services have agreed a pay increase to be effective immediately, and backdated to April 2024. The Clerk has not had a pay increase since starting in September 2016. A cheque will be signed at the January meeting for the backdated pay at the original pay rate, and a letter to Lloyds Bank to reflect the increase in hourly rate. It was agreed to move the Clerk to SCP 17, and increase hours by 3 to 20 per month. It was agreed to pay 40 hours overtime out of 60 accrued to the end of October, again at the original pay rate.

**Action:Clerk**

**Minute 25/25.49****To consider the changes to the Lloyds Bank account**

Lloyds Bank are altering the account to a Community Account, which will have a maintenance charge of £4.25 per month, along with charges for cheques. All in agreement to stay with Lloyds Bank, as most bank accounts charge a fee.

**Action:Clerk**

**Minute 25/25.50****Finance**

Copies of the accounts have been circulated to the Councillors for reading prior to the meeting. The bank statements were available for inspection at the meeting.

a) Balances:

Opening Balance 01/09/2024	<b>10028.53</b>
Less September payments	(465.50)
Buckinghamshire Council – 2 <sup>nd</sup> half precept	4000.00
Balance 01/10/2024	13563.03
Less October payments	
Salary via S/O	(257.29)
Beechridge Services – grass maintenance	(30.00)
Income – Filming donation	1000.00
<b>Closing Balance 31/10/24 unrestricted reserves</b>	<b>14275.74</b>

b) To confirm the following payments:

Lorna Coldwell – salary November – paid via Standing Order	257.29
Lorna Coldwell – expenses September/October	65.75
Northend Village Hall – hire November	20.00
<b>Total:</b>	<b>343.04</b>

c) To nominate a Councillor to check and approve the bank reconciliation

Cllr Sants checked and confirmed the bank reconciliations for September and October.

**Minute 25/25.51****To confirm the dates for the next meetings in 2024 as:**

Wednesday 8<sup>th</sup> January – St Marys Church, Turville

**Dates for meetings in 2025:**

- Wednesday 8<sup>th</sup> January – Turville Church
- Wednesday 12<sup>th</sup> March – Northend Village Hall
- May meeting TBC – Turville Church to include Annual meetings
- Wednesday 9<sup>th</sup> July – Northend Village Hall
- Wednesday 10<sup>th</sup> September – Turville Church
- Wednesday 12<sup>th</sup> November – Northend Village Hall

The meeting was closed at 20.45.

The Chair ..... Date .....