

**UNCONFIRMED**  
**Minutes of the ORDINARY MEETING OF IBSTONE PARISH COUNCIL**  
**held Tuesday 4<sup>th</sup> March 2025 at Ibstone CE School, Ibstone**

**Present:**

Cllr Simon Hammond – Chairman  
Cllr Melanie Grimsdale – Vice-Chair  
Cllr Richard Scott  
Cllr Kendra Gittus  
Cllr Holly Hammond  
  
Lorna Coldwell, Clerk  
Buckinghamshire Councillor Mark Turner  
  
0 members of the public present

**72. Apologies:**

None received.

**73. Declaration of interests:**

None declared.

**74. To confirm the minutes of the Ordinary meeting of 14<sup>th</sup> January 2025**

The minutes of the meeting held in January were confirmed as a true record and signed by the Chair.

**75. Buckinghamshire Councillors:**

Cllr Turner gave an update following the setting of the budget by Buckinghamshire Council.

**76. Update on actions:**

- a) It was noted that the play area had been checked.
- b) It was noted that the AED has been checked. There had been an issue with the door not closing, Vice-Chair attended and fixed. The battery is at half life, and it is proposed that when the battery does expire it may be better to purchase a new unit as the current is an old model and no longer able to have updates.
- c) HMRC monthly requirements fulfilled.
- d) BC news emails distributed.
- e) Chairman:
  - Chair and Vice-Chair met at Loxwood Cottage for a pre-submission planning application site visit. The residents were advised to make their neighbours aware of their plans.
  - The manager at the Chilterns Fox has left, at the moment it is closed until further notice.
  - He gave thanks to Paddy Blake for clearing at the pond on the common. It was commented what a great job he did.
  - 2 new footpath signs have been installed by Buckinghamshire Council, as well as the deer sign that was funded by the PC. The new sign directing to the church has been ordered.
  - He gave thanks to Cllr Scott for his many years of service on the PC, and guidance through some challenging times for the parish.
  - He gave thanks to Cllr H Hammond, who joined the PC 5 years ago and gave a good perspective for younger residents in the parish.

**77. Meetings/training attended:**

Clerk has attended:  
20/01/25 – Clerks Meeting  
31/01/25 – Elections Briefing  
13/02/25 – Parish Liaison meeting  
26/02/25 – Risk Management Webinar

03/03/25 – Planning Liaison meeting  
04/03/25 – SLCC Branch meeting  
Any slides have been forwarded to Councillors.

**78. WW I memorial:**

Vice-Chair has installed the plaque at the side of the stone.

**79. Planning:**

a. Buckinghamshire Council decisions:

[24/07262/FUL – Stables Ibstone Road Ibstone](#) – Householder application for construction of ground floor infill extension and alterations with alterations and conversion of existing roof space with creation of new dormer windows and gabled roof ends – **Application Refused**

[24/08035/FUL – Stables Ibstone Road Ibstone](#) – Householder application for construction of new car port/store, new vehicle entrance and entrance gates – **Awaiting Decision**

b. Appeals to the Secretary of State:  
None at this time.

c. New Applications in the parish to be commented on:

[25/05221/FUL – Ashfield Dairy Unit Holloway Lane Turville](#) – Demolition of existing cattle shed and erection of new calf shed, erection of new isolation shed, erection of new muck store / silage pit building, dismantling and relocation of middle barn, removal of low quality tree belt and establishment of new areas of woodland planting – **no objection.**

Cllrs Hammond and Grimsdale met with Tom White and Jonny Morris to understand the plan for Ashfield Dairy. We understood the application for its sustainability and compliance as well as supporting a local business in a rural area. We recommended to the PC there were no objections and the Chairman would write a letter of support.

[25/05309/FUL – Hell Corner Cottage Grays Lane Ibstone](#) – Householder application for construction of oak framed orangery following removal of existing conservatory – **no objection**

After the meeting, Buckinghamshire Council confirmed that the proposed Diversion of Public Bridleway No.95 (Part) Stokenchurch and Public Bridleway No.16 Ibstone (Part) was rejected in November 2024.

**80. To discuss the litter pick scheduled for 22/03/25**

Thanks were given to Irene and Jeremy Randall for organising. Wormsley Estate will be borrowing the litter pickers afterwards.

**81. To discuss the Parish Council and Unitary Elections taking place 01/05/25**

Further information can be found on [the parish council website](#). The deadline for submitting nomination papers is 02/04/25.

**82. To consider and adopt if appropriate a Freeman of the Parish Policy**

All in agreement to adopt a policy. The draft policy previously circulated will be amended and confirmed at the next meeting.

**83. Financial matters:**

a) Check and approve the bank reconciliation: Cllr Gittus checked and signed.

**Bank Balances as of 01/01/25:**

<b>Total Funds:</b>	<b>16622.85</b>
Current account	11469.89
Less January payments	(1021.89)
Less February payments	(407.65)

<b>Total as of 01/03/25</b>	<b>10036.10</b>
Savings account	5152.96
Interest January	4.38
Interest February	4.52
<b>Total as of 01/01/25</b>	<b>5161.86</b>
<b>Combined Total as of 01/03/25</b>	<b>15197.96</b>
AED Reserve	350.00
<b>Unreserved funds as of 01/03/25</b>	<b>14847.96</b>

- b) Clerk's working time: Noted.  
Contracted hours per week = 5.5 hrs (month 23.8)  
Jan – Feb 2025 – total contracted hours 48h, 50h 0m worked up to 25/02/25
- c) Approve clerk salary for Mar/Apr 2025 £386.40 per month by S/O: Approved.
- d) Approve the payments as listed below: Approved.

To Whom	Description	£
Mrs L Coldwell	Clerk expenses Jan/Feb	48.62
<b>Total value</b>		<b>48.62</b>

- e) Review accounts year to date against budget: Noted.

Summary of accounts to date: 01/03/25

**Accounts:**

Expenditure	Year to date spend £	Budget 2024/2025 £	Income £	Year to date £
Clerk salary	3757.47	3900.00	Precept	9250.00
Admin expenses	287.86	200.00	Bank Interest	53.01
Working from home allowance	500.00	500.00	VAT refund	1318.32
Web site/email	533.79	450.00		
Subscriptions	116.58	190.00		
Audit		75.00		
Insurance	558.98	550.00		
Playground inspection	78.00	75.00		
Training	135.00	100.00		
Maintenance		250.00		
Planning advice		500.00		
Sundry	277.62	100.00		
Defib replacement		175.00		
Highway Post	1953.01	1700.00		
Coronation Expenses (23/24)	2127.62			
Replacement Noticeboard	935.00			
Donations	570.00			
VAT Spent	710.74			
<b>Total EXP.</b>	<b>12541.67</b>	<b>9265.00</b>	<b>Total INC</b>	<b>10621.33</b>

**84. Members questions:**

- **Vice-Chair** and **Cllr Gittus** met the Estate Manager from Wormsley Estate to discuss the proposed installing of barriers on the common. He has confirmed he will leave the logs.
- **Chairman** – asked about reinforcing the MVAS with steel to avoid further battery thefts. Clerk will be taking the unit in for it to be installed at the end of March.
- **Chairman** – discussed with the gamekeeper of Wormsley Estate digging out the ponds on the Common. He will liaise with the Estate to firm up plans – all in agreement.

- **Cllr Scott** – commented on the erosion of the common, and that the logs have done the job as a deterrent for parking this winter. The logs by the parking bay will be replaced by Wormsley Estate.
- **Clerk** has been liaising with Emma Reynolds, MP and some residents about the school bus service from Ibstone to Marlow hill to allow it to leave later.

**85. The date of next meeting:**

The date was confirmed as Tuesday 20<sup>th</sup> May 2025, following the Annual Parish and Annual Parish Council meetings, to be held at Ibstone CE School.

The meeting was closed at 20.52.

The Chairman ..... Date .....

