

MINUTES OF THE TURVILLE PARISH COUNCIL MEETING
Held on Wednesday 8th November 2017 at 7.30pm in the Bull and Butcher, Turville

PRESENT:

Alice Nuttgens – Chair, Ray Jones, David Cairns, Margaret Drage, Dan Wels.

In attendance: Mrs L Coldwell – Clerk

11 members of the public (some part only)

17/18.47 To confirm the Co-Option of a new Member of Turville Parish Council and to sign the Declaration of Acceptance

Statement from the Chair:

One of our Councillors did not attend meetings of Turville Parish Council or any other meetings as representative of TPC in the 6 month period between November 2016 and May 2017. No apologies were given and none were accepted.

This triggered section 85 of the Local Government Act 1972, vacation of office by failure to attend. Turville Parish Council was obliged to fill the resulting vacancy.

The Parish Council organized interviews for co-option to the Council assisted by an independent Councillor from Ibstone Parish Council, to ensure that the process was fair. We had four good candidates, all of whom could have done a good job but we could only appoint one so had to make a choice. Dan Wels was our unanimous choice.

Councillor Wels signed the Declaration of Acceptance following the council's unanimous decision to appoint him.

17/18.48 Apologies for absence

None received.

17/18.49 Disclosure of Pecuniary and Personal Interest in items on the agenda

Cllr Wels declared a personal interest in planning application 17/07650/FUL Halewood (formerly Tumblewood) as a neighbouring property.

17/18.50 To confirm the minutes of the Ordinary Meeting held on 13th September 2017

The minutes of the Ordinary Meeting held on 13th September were confirmed as a true record and signed by the Chair.

17/18.51 Broadband (was brought forward on the agenda due to public attendance)

Cllr Cairns explained some background to the broadband situation, and has previously circulated a report to the parish council and local residents detailing where the parish stands with superfast broadband. The Turville Heath phone exchange was supplied with fibre in late 2015. Residents in Ibstone, Stonor, Pishill and Maidensgrove either have already or are due to have superfast broadband connected by fibre to the Turville Heath telephone exchange. There have been various initiatives led by residents, especially in Northend. Cllr Cairns wrote to the County and District Councillors in the early part of this year expressing concern over the uncertainty over what was happening with broadband in the parish. The County Councillor suggested a meeting with WDC, in April which happened 03/11/17. The meeting was with Jacqueline Ford (JF) who is leading the Connected Counties project from a WDC perspective, and Navin Sankersingh from Bucks Business First. District Councillor Chris Whitehead also attended. It was regarding the commercial BT programme to roll out superfast broadband, which is where Ibstone parish superfast broadband is from. The Connected Counties programme objective is to extend superfast broadband into hard to reach areas, such as Turville, and is to fill the gaps left by the BT roll out. There is an equivalent project in Oxford which has been very helpful to make things happen in Northend. In the meeting, JF produced a map of Buckinghamshire, and then had trouble identifying the parish. Councillor Cairns produced a sketch map where we know that HS fibre is being laid. WDC did not know about the road closures to lay fibre on Balhams Lane and Dolesden Lane. Northend has the green box installed so may have superfast broadband soon, but this has been delayed due to blocked ducts with silt that need clearing – hence the road closure next week. The

questions being asked related to Turville village, Turville Heath and Southend. The rollout work will be done in phases, so some areas may be by March 2018, but other places will be in the second phase of the scheme which could be up to 2 years later. People are advised to register their interest for superfast broadband on the Connected Counties website if they have not already done so, as the more people who register the more likely it is that something will happen quicker. Interest can also be registered on the BT website. It was agreed for WDC to share with the PC a list of postcodes and phase information, subject to certain caveats – the information is not for wider publication or circulation but can be used as a reference tool to potentially give each household an estimated date for superfast broadband. It was noted that dates and things do change, and possibly don't operate as well as they could do due to the rural nature of parish.

17/18.52 To report on matters arising from the minutes not on the agenda – for information:

- No response has been received from Bucks County Council following the letter sent about the problems that occurred during filming in the parish.
- Action:Clerk - Clerk circulated proposals for a slotted leaflet holder in the phone box in Turville village to display leaflets from local businesses. Clerk to proceed with purchasing.
- Clerk has spoken with BCC who have written to the last landowner about replacing the stile with a gate and will update when they have a response.

17/18.53 Public question and answer session

- Action:Clerk/
Cllrs - A resident wished to discuss how communication within the parish can be improved. Events that are organised for the whole parish, are not always well attended and afterwards people will comment that they were unaware the event was taking place. Could the PC help to co-ordinate in getting the message out to everyone to encourage more people to attend the organised functions? Turville parish has many organisations within it, and they do not always communicate with each other. The biggest obstacle appears to be that dates are fixed quite late for events and this caused problems for the Turville Times when it was a printed hard copy as deadlines had to be held waiting for information. This was replaced with turville.net but relies on people feeding information in to it which is then displayed on the website very quickly for residents to know about events. Emails are sent to those on the subscribers list. Leaflets to advertise are cheap to produce and can be delivered by the Post Office for a small fee. It was noted that going door to door to advertise events is the best way, but it is time consuming and not always possible to gain access to properties to speak with the occupants. An observation was made that the noticeboards are not often looked at by residents. Cllr Nuttgens agrees that communication has been poor between different areas in the parish, and it should be easier in 2017. Cllr Wels has set up a Facebook page for Turville Parish Council which will have all notices posted on it, both directly from the PC but also filtering information from elsewhere. It will advertise anything useful and relevant to those in the parish from outside agencies such as Bucks County Council and Wycombe District Council. You do not have to be signed up to Facebook to see the page. A suggestion was made that the PC could appoint a Social Secretary for the parish, to speak with residents to find out what they would like to see happening and be responsible for putting information out around the parish. This was agreed to be a very good idea. A social secretary could be a central point for the various organisations in the parish and residents to go to for social event information. If anyone would be interested in this role, please contact the parish Clerk. Cllr Nuttgens will speak with people who she thinks may be interested.

- Lime Avenue – Robin Harman passed thanks to the Chair for breaking the impasse on the avenue. He advised that the large tree with suckers growing out of it is planned to be cut down, subject to WDC approval. There will be fencing placed around the stump, and a section of living tree will be cut off and replanted elsewhere. The plan is to wait 1 year to see if a good sucker can be grown from it to replant. The 3 trees that are dead will be removed.

17/18.54 Reports to be received if any:

- Clerk attended the Neighbourhood Action Group meeting where Thames Valley Police stressed the importance of locking doors and windows and looking after your own belongings.

- Clerk attended the New Local Plan brief at Wycombe District Council (later agenda item)
- Clerk attended the Clerks Meeting where the new Data Protection legislation was discussed. These changes should not affect Turville Parish Council as very little personal data is held.
- A representative for the PC was unable to attend WDALC but a new Chairman and Secretary were elected.
- Cllr Jones attended Rural Forum, which was supported by 2 interesting presentations from an ARLA director and from the NFU.

17/18.55 Items to note:

Action:Clerk

- Clerk applied to the National Association of Local Councils for a grant under the Transparency Fund. £255.17 was allocated to purchase a laptop for the parish council. Clerk will source and purchase if all in agreement to proceed. All approved.
- Cllr Nuttgens attended a meeting of the Lime Avenue Advisory Group, where the European lime trees numbered 6 – 11 will be thinned in a 5 year programme. Trees numbered 12 and 13 and some other younger trees will have the lower boughs removed to improve their shape. Trees numbered 16 and 64 are completely dead and will be removed. Tree number 21 will be left for a year to see if it is totally dead, and if so then removed. There have been no replacement trees as yet. Some seedlings from the trees have been planted and grown, others grew too big with nowhere to plant them, and some were replanted but unfortunately did not take and never flourished. There is a holly stump next to veteran tree number 100 that will be removed and then replanted. There was talk of felling trees numbered 115 and 30 which are very large, and therefore overcrowding the limes and are not in line with the rest of the trees. All of the trees have Tree Preservation Orders, so planning applications are needed and will be applied for. Tree number 43 is to have the crown reduced. There was a discussion about removing tree number 87, which may be dangerous due to a split fork.
- Clerk has moved house, and there is a new contact number 01494 881 483. The necessary updates have been made. A call forwarding service from the previous number will be used for 3 months which will advise of the new one.
- Cllr Wels has set up a Facebook page for Turville Parish Council to help spread news from the PC, which can be found at www.facebook.com/turvilleparishcouncil. A draft social media policy has been circulated, any amendments to be made by Cllrs and it will be an agenda item at the January meeting to adopt.

17/18.56 Planning:

a. WDC decisions:

17/07286/VC - Site Of Brackendale Northend Road Northend - Variation of condition 1 (plan numbers) and condition 2 (materials) attached to PP 16/05039/FUL (Demolition of existing dwelling & erection of a detached 4-bed dwelling with double garage (alternative scheme to 15/05019/FUL)) to allow an amended list of approved drawings and to allow existing materials to be used instead of those granted under pp P15/00549/ADRC – **application permitted** – PC commented no objection between meetings

17/07308/FUL - Turville Cottage Dolesden Lane Turville Heath – Householder application for construction of single storey rear extension – **application permitted** – PC commented no objection between meetings.

b. Awaiting decision:

There are no applications awaiting decision currently.

c. New applications:

17/07650/FUL – Halewood (formerly Tumblewood) – Northend Road Northend – Householder application for conversion of existing garden store attached to garage to office including associated works – **no objection**

17/07807/FUL – Cobstones Turville Valley Road Turville – Householder application for construction of single storey front extension, internal and external alterations to house, garage and outbuilding to from improved living accommodation, landscaping and formation of water feature in rear garden, raising height of boundary walls and erection of estate railings – PC to comment later, Cllr Nuttgens to speak with neighbours following

concerns about the possibility of windows being added which are not currently in this application. **PC commented no objection 14/11/17.**

17/18.57 CIL money received by the PC:

Action: Cllr
Wels

CIL money currently stands at £3372.79. £2000 is earmarked for funding the pond project in Northend. Other CIL money has been used for replacement benches at Churchfield Wood and Southend Bridleway. Cllr Wels will speak with the appropriate residents in Northend about the pond project to see where it currently stands.

17/18.58 The PC to discuss Wycombe District Council New Local Plan:

Following earlier consultations with stakeholders and residents, WDC have completed their New Local Plan. It is now at a stage that only the Planning Inspector is able to make changes. Representations to the Planning Inspector can be made until 27/11/17 online, via email or via post, details can be found on the WDC website. The PC have sent comprehensive comments to WDC on the entirety of the Draft Local Plan previously, not just the potential effects on Turville parish which WDC did not respond to.

The Local Plan does not affect Turville parish directly, as there will be no new homes built. 60% of new homes will be in Wycombe, 20% in Princes Risborough, 3% in Marlow and 7% in Bourne End. The final 10% are spread over larger rural areas such as Lane End, Stokenchurch, Marlow Bottom and Naphill. Sites have been identified for 10,925 new homes across the district.

17/18.59 The PC to discuss suggestions for the District Councillor Ward Bursary

Action: Clerk

District Councillor Whitehead has advised that he has a budget of £233 that can be granted to "good causes" within the parish at the suggestion of the PC. There are no immediate ideas, Robin Harman suggested a gate to enable disabled access on a walking path. Clerk to speak with the District Councillor about particulars for the money.

17/18.60 The PC to discuss the Parish Council Update from the Chilterns Conservation Board

Action: Clerk

The CCB have written expressing thanks to the PC for the support received from them and other PCs across the Chilterns for a number of years. The Board has a statutory duty to protect and enhance the Chilterns AONB. They have requested a donation of £500 to help enable funding for new projects which would benefit the Chilterns, or a donation commensurate with the size of a PC. Their current projects in October 2017 are Beacons of the Past: Hillforts Project, Landscape Partnering Schemes, the Chilterns Walking Festival and the Chilterns Chalk Stream projects.

It was proposed by Cllr Cairns to donate £50 as in previous years. This was seconded by Cllr Jones, all in unanimous agreement to donate.

17/18.61 The PC to discuss a request from the Rural Services Network to complete an online survey about Growing a rural community

The RSN is the national organisation that seeks to speak for rural areas across England. They wish to achieve a network of 250,000 rural residents so that a clear consensus rural response system can be established for matters of the day. They have written to 10,000 Parish and Town Councils in a similar way, so that the information received from the questionnaire can help them put together this network.

It was resolved to not respond to the survey as it is not clear why the information is necessary to them or how the information will ultimately be used.

17/18.62 The PC to discuss Bucks County Council and Budget priorities

BCC are currently in consultation until 19/11/17 asking local people their priorities for the new budget and to help decide on which area future spending should be focused. Central Government next year will not, for the first time, provide any revenue support for BCC. The survey can be completed at <https://tinyurl.com/bucksbudget18>.

It was resolved to not respond to the questionnaire, as due to the way the questions are asked (where to maintain the budget in 5 areas only) BCC may infer from the answers that people would be happy to see budget cuts in other areas, where it is actually just

restrictions of the survey.

17/18.63 **The PC to discuss who they wish to vote for in the Chiltern Conservation Board ballot for the election of 2 new Buckinghamshire Parish Council representatives**

Action:Clerk

The CCB have advised that they have received 6 nominations for 2 vacancies for Buckinghamshire Parish Councils election for representation on the Chilterns Conservation Board. The PC have been provided a ballot paper to vote for 2 candidates. Election statements have been provided to the PC members. It was resolved to use one vote only, for Councillor Hussey from Hambleden Parish Council.

17/18.64 **The PC to discuss the Clerks hours and current overtime**

The Clerk is contracted to work 208 hours per year. Clause 14.1 "additional hours" in the NALC contract states that if Clerk works more than normal working hours, subject to Council's approval Clerk will either be reimbursed at the appropriate NJC rate for these hours or take time off in lieu to be agreed with the Council. Overtime currently stands at 42 hours. It was resolved to pay the Clerk for the extra 42 hours, totalling £522.48. Clerk does not anticipate such high hours going forward.

17/18.65 **Finance**

- Forms for changing the correspondence address for the bank account were signed in between meetings.

a. Bank Balances:

Opening Balance 01/09/17	8099.23
Less September payments	(449.21)
Income – WDC Precept	3250.00
Income – Killing Eve film donation	150.00
Opening Balance 01/10/17	11050.02
Less October payments – salary via S/O	(257.29)
Income – NALC Transparency fund	255.17
Closing Balance 31/10/17	11047.90

b. Reserves:

CIL restricted reserve	3372.79
(CIL – committed for Northend pond	2000.00)
CIL restricted reserve less Northend pond	1372.79
Unrestricted reserve	7675.11
Total reserves as of 31/08/17	11047.90

c. To sign the following payments:

Lorna Coldwell – November salary – paid via Standing Order	257.29
R J Symes and Son – grass cutting	36.00
Lorna Coldwell – expenses and mileage September/October	66.66
Northend Village Hall – hire for co-option interviews	20.00
Chiltern Conservation Board – donation	50.00
Lorna Coldwell – overtime payment	522.48
Total:	952.43

Payments approved and signed.

17/18.66 **Date of Next Meeting**

The date of the next meeting was confirmed as Wednesday 10th January, Northend Village Hall.

Dates for meetings in 2018 were confirmed as:

Wednesday 10th January – Village Hall, Northend

Wednesday 14th March – Bull and Butcher, Turville

Wednesday 9th May – Village Hall, Northend (Annual Parish and Annual Parish Council meeting also)

Wednesday 11th July – Bull and Butcher, Turville

Wednesday 12th September –Village Hall, Northend
Wednesday 14th November – Bull and Butcher, Turville

The meeting was closed at 21.32.

The Chair Date